

## **SIGSIM Advisory Board Meeting Minutes**

10 January 2018

Attendees: Margaret Loper, Andreas Tolk, Richard Fujimoto, Osman Balci, Paul Fishwick, Ernie Page, Alexander Verbraeck

### Agenda Items:

#### 1. Advisory Board vs Executive Council

- a. The members of the Advisory Board (AB) were selected by Osman to represent active members of SIGSIM that can advise SIGSIM officers on different issues. It is not a voting body. There is no limit to the number of members, and there is currently no term limits or rotation process. The AB provides continuity to SIGSIM as officers rotate in/out of office.
- b. The Executive Committee (EC) is comprised of the SIGSIM officers, the Past SIGSIM Chair, the Editor of the SIGSIM newsletter, and the representative of the Technical Committee (TEC) chairs (I interpret this to be one person that represents all TEC). The EC advises the SIGSIM Chair on all matters of interest to SIGSIM. All the major management policy decisions of SIGSIM must be approved by the SIGSIM EC. [Article 5 of the Bylaws <https://www.acm.org/special-interest-groups/volunteer-resources/bylaws/sigsim-bylaws>]
  - i. Action: SIGSIM does not have a newsletter, so the bylaws need to be revised to assign this role to either Social Media or MSKR.
  - ii. Action: Meet with TEC chairs and designate a representative to be on the EC.
- c. No changes are recommended for the TECs. Currently, there are 4 SIGSIM TECs: SIGSIM M&S Knowledge Repository (Osman); Distinguished Contributions Award (Pierre); Education (David); Social Media (open).
  - i. Action: Fill social media chair.
  - ii. Action: Meet with TC chairs and discuss (1) renaming social media to information director and (2) including PhD colloquium under education committee so there is a body of knowledge about colloquiums that can be passed among all SIGSIM conferences.

#### 2. Taking official votes at WSC SIGSIM business meeting

- a. Article 9 of the Bylaws specify the following: All members of SIGSIM may vote in any ballot conducted with SIGSIM. On any ballot, the votes cast by non-ACM members of SIGSIM will be prorated downward so that their effective total cannot exceed 50% of the eligible votes.
- b. Since motions made at business meetings are not official ballots, votes taken at those meetings are considered to be input on decisions to be made by the EC.

#### 3. Donation to Simulation Archives

- a. Before committing resources to the Archives, SIGSIM should receive a yearly report with information similar to what we receive from our sponsored conferences. We should receive a yearly report that includes the following information: how much

money they bring in each year, how much is spent on which functions, what activities were performed during the year, what (if any) activities is NC State donating to the archives, how many people are accessing the archives, activities planned for the coming year.

4. SIGSIM Best Paper Awards
  - a. All PhD best paper award winners from SIGSIM sponsored conferences will receive a \$200 check. It is important to recognize the early career researchers and the money is very helpful to them. We will not award \$200 to best paper winners.
5. Engaging other SIGSIM sponsored conferences: DS-RT and MWSIM
  - a. The EC should reach out to the chairs of these conferences and see how SIGSIM can better support these conferences. For example, do they need more visibility on MSKR or help organizing a PhD colloquium?

#### Next Telecon

1. Conference committee chair positions
  - b. How many roles need to be filled on an organizing committee (this came up for SIGSIM-PADS): General Chair, Program Chair, RCR Chair, PhD Colloquium Chair, Publicity Chair, Financial Chair, Registration Chair, Local Arrangement Chair
  - c. Should there be a fixed set of chairs that are always filled on the organizing committee, or should it be the discretion of the GC to make this decision?
  - d. Is there a goal for the make-up of the OC and TPC regarding diversity?
2. Diversity: Do we need a policy, statement or initiative?
  - a. The first is a study of gender diversity related issues in the four top conferences in computer architecture: <https://www.sigarch.org/gender-diversity-in-computer-architecture/>
  - b. Diversity statement at the Micro conference: <https://www.sigarch.org/statement-on-diversity-at-micro-50/>
  - c. Blog post from SIGARCH: <https://www.sigarch.org/sigarch-works-to-improve-diversity/>
  - d. SIGCOMM created a post of Director of Diversity and Outreach
  - e. SIGMM hosted a Women and Diversity Lunch at our MULTIMEDIA conference and will fund a similar diversity study as SIGARCH
3. Broadening our perspective on M&S beyond DES
  - f. Finite element mesh generation email sent on 9/11/17